

# Inglewood Primary School

An Independent Public School

34 Normanby Road Inglewood WA 6052 T +61 8 9223 9900

E [Inglewood.PS@education.wa.edu.au](mailto:Inglewood.PS@education.wa.edu.au) W [inglewood.wa.edu.au](http://inglewood.wa.edu.au)



## 2021 Kindergarten application (child turning 4 by 30 June 2021)

Inglewood Primary School is a local intake school and under the enrolment policy guidelines children whose place of residence is within the local area for six months into the academic year can complete an application form for enrolment. We are taking these applications from **Monday 18 May until the Friday 24 July 2020**.

If you live outside our boundaries we recommend that you apply for your local school, as in recent years we have not been able to offer places to students out of area. Department policy stipulates that you can only apply at one school, so we would not like you to apply here and miss out on a place at your local school.

## Step 1 – all applications are to be lodged by Friday 24 July 2020

Parents first lodge an application using the Enrolment Pack A with the school (this can be downloaded from the enrolments page of our website). Please ensure you have used the checklist included in this application, this will avoid you needing to resubmit your application. Applications **are not accepted** until all required information is presented. The following **original documentation** is required to be provided at time of lodging the application:

- **Three (3)** original items of proof of residence from the following.
  - Proof of ownership of property (Council rates and current Water Rates)
  - If you are renting we require a lease agreement valid for **6** months into the school year for 2021. You may lodge your applications but it will not be confirmed until we have this confirmation.
  - A current Utilities account (Alinta, Synergy etc or a connection notice)
- Child's birth certificate or passport with visa details
- Current AIR history statement, dated within 2 months of application. These are available
  - through [Medicare Online Services on the myGov website](#),
  - by [requesting a statement](#) to be sent in the mail,
  - by calling the Immunisation Register on 1800 653 809.
- Family Court Orders or Parenting plans registered with the Family Court
- Medical Information - any special medical care plans (ie. asthma, anaphylactic, disability)

## Step 2

When all the relevant information has been collected it is submitted to the school for the Principal to approve enrolment and check with our network schools for duplicate enrolments and out of area enrolments. The school has three weeks to complete this process. If successful a letter will be sent inviting you to come to the school office and complete Part B of the Enrolment Pack. This will be taking place from **17 August to 21 August 2020** as long as COVID-19 restrictions have been lifted. If they are still in place alternative arrangements will be organised. Attached with your letter is information regarding the ability to request a preference for days due to work commitments.

## Step 3

In **early October** we will send out our kindergarten enrolment package. This will include information regarding the students group, starting days, personal items list, parent meeting date and all other relevant information.

Please use the following documents from our Enrolment webpage to complete your application.

- Enrolment Pack Part A
- Inglewood PS Boundary Map
- When can my child start school?

For further information please contact the school office during business hours Monday to Friday, 8.00am to 4.00pm on 9223 9900.