



School Board Meeting Venue – Teams Meeting online Tuesday March 22 5.30 – 6.30pm

| Agenda Item | Discussions | Actions |
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| <p>John - 5 minutes Acknowledgement of Country – John <i>I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.</i> 1. Welcome and Apologies – John</p> | | |
| <p>10 minutes Confirmation and any actions arising from Previous Minutes – John Review previous Minutes - Any actions/outcomes?</p> | <p>Online learning- access to technology from home</p> <p>Newsletter focus areas related to the PSR priority areas have begun- sharing school processes and strategies each fortnight to highlight how IPS is working to improve student outcomes.</p> <p>Parent survey data to be shared with the School Board in Term 1 or Term 2? Nicole explained Covid-19 monitoring and management has taken up a substantial amount of time and focus. Survey information will be shared in Term 2.</p> | <p>Martin has investigated the survey data and has identified families who may require support. Support will happen on a case by case basis.</p> <p>Staff to have input into suggestions for the newsletter for the rest of the year. This will be shared at the next Board meeting in Term 2.</p> <p>New family survey being sent out in week 10 to gain feedback on starting at IPS.</p> <p>Resurveying a sample parent group on the School survey in Term 2 will be used for</p> |

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| | | comparative data (against Term 4 survey data). |
| <p>John – 5 minutes Board membership- succession planning/ community membership Board training for new members</p> | <p>Succession planning- 10 nominations so far and election process being developed.</p> <p>Good to see we have so much interest in joining the School Board.</p> <p>How many members could we have? Can go to 15 members in the TOR but decision made to keep it at 3 vacant positions for now and consider other nominations for succession planning.</p> | <p>Training at Institute being investigated.</p> <p>Election survey to go to school community on Friday week 8 Survey results to be reference point for future Board positions that may arise in the future.</p> <p>3 positions to be available for the election.</p> <p>Election open from Monday- Friday week 9.</p> |
| <p>John- Pre Primary Hamer Parade site</p> | <p>Revisiting the PP site issues. The PP site was also a significant topic of concern at the P&C meeting. Nicole explained the ceiling incident and causes behind the leak and subsequent piece of ceiling that fell.</p> <p>Nicole has been speaking with people in the Department about the condition of the PP3 classroom. Building work is scheduled for the Term 1 school holidays. Other outdoor works are taking place, including grass and reticulation for the area.</p> <p>The P&C have indicated they would like to write a letter to the Department regarding the desire to have 2 sites rather than 3.</p> <p>Kindy site- talks last year on amalgamating the two sites but no paperwork or information is available on this.</p> | <p>Note to go to PP parents of the intended works that will happen in the school holidays.</p> <p>School Board to work on a letter to the Department on concern for the buildings and 3 school sites. Letter to include possible solutions for the Department to consider and respond to. -John, Paula, 3 new members and Nicholas to be involved.</p> |

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| | | <p>Nicole to speak with North Metro about any further developments on this.</p> |
| <p>Principals Report: Public School Review 10 minutes Information to Jo Harris Jo Harris (Regional Education Director) site visit</p> | <p>Jo Harris visited school on Monday to discuss progress with the PSR priority areas. School had sent through a summary of strategies and progress we have made in meeting the targets.</p> <p>Factors impacting on our progress include the Covid-19 protocols and restrictions, as well as directives from the State School Teachers Union. Hopefully both these factors ease in Term 2 so additional targets and recommendations can be met.</p> <p>Martin- tracking back to Term 4 with Denise and beginning the positive implementation of changes with Relationships and Partnerships. The school has received positive feedback about the strategies to date.</p> | <p>The school will continue to implement the recommendations for the 12 month PSR. Information will be loaded to the Electronic School Assessment Tool in Term 2 in preparation for the Pubic School Review in Term 3 (Leadership and Relationships and Partnerships).</p> <p>Nicole to speak with Jo H about the new process for principal selection and the role of the SB in this.</p> |
| <p>Nicole</p> <ul style="list-style-type: none"> - Covid-19 update - On Entry information and action plan - Monitoring of students at educational risk - Measuring impact of our approaches (Heggerty) | <p>Changing situation and it has been increasingly difficult to track student movements and contact trace and communicate with the community quickly.</p> <ul style="list-style-type: none"> - Clarifying for the community that the letters are standardised Health Department letters that we are required to send. <p>We are spending a significant amount of time speaking with families on specific situations and the steps they need to take.</p> <p>On Entry data completed and data presented. Jo Hart is working with our PP teachers to develop a case management process and analyse the data closely for student improvement areas.</p> | <p>Continue to contact trace and liaise with the Covid-19 central team on complicated situations.</p> <p>Jo H to continue working with PP teachers on the data presented and monitoring students at risk, as well as high performing students to ensure progress is monitored.</p> |

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| | <p>Measuring impact with new approaches- Heggerty training completed with ECE staff. Staff survey completed after the training and Jo Hart has analysed the results. This provides us with valuable information on early literacy skills.</p> <p>Monitoring Students at Educational Risk – data is now being collated centrally so we can track the impact of our strategies and measures in place to address underperformance. Thanks to Jo H and Julie G for all their work on collating this information.</p> | <p>-Leadership team to support teachers with data analysis and planning for student progress.</p> <p>Review of Heggerty will take place in Term 4. Data is being collected in an online forum and this will be collated and redistributed for the 2023 classes so teachers have students phonemic awareness progress and achievement.</p> <p>Data analysis will continue to be a focus for the whole school this year.</p> |
| <p>Martin- Annual Report update</p> | <p>Martin explained the Annual Report has been deferred until Term 2, week 5. Template has been reduced for 2022. Student achievement, attendance, workforce planning and school priorities will be the main focus of the report.</p> | <p>Annual Report will be presented to the School Board in Term 2.</p> <p>Teachers to access this information moving forward to better understand the needs of students in their classrooms.</p> |
| <p>Reports and Operational Matters – Finances</p> | <p>Library improvements underway. Furniture has been ordered for the new reading corner and new shelving. This will hopefully arrive mid Term 2.</p> <p>Thanks to Ingrid, our Librarian, for her effort and thorough approach to mapping out the Library improvements.</p> | <p>Update on Library and other improvement in Term 2.</p> |
| <p>Other Business – John 5 minutes - Any other business arising today?</p> | <p>Nicole- Thanks to the community, staff and students for the way they have all navigated Term 1 and the frequent changes we have endured this term.</p> <p>Swimming carnival- will go ahead with Covid-19 restrictions in place.</p> | <p>Parents will receive a map of the area. Interschool carnival to be decided. Marcus Serravite and Jo B communicating with the</p> |

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| | | organisation on the Interschool Carnival in Week 10. |
| Next Board meeting – | Week 4, Term 2. 17 th May at 5:30pm | New Board members to be welcomed officially at the first meeting. |