

Inglewood Primary School

34 Normanby Road Inglewood WA 6052 T +61 8 9370 2900
 E Inglewood.PS@education.wa.edu.au W Inglewood.wa.edu.au



School Board Meeting Venue – Library IPS Tuesday May 16 2023 5.30 – 6.30pm

<p>Nicole - 2 minutes Acknowledgement of Country <i>I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people. It is a privilege to be here on Noongar country. I also acknowledge the contributions of all Australians to the education of all children and people in this country we all live in and share together – Australia.</i></p> <ol style="list-style-type: none"> 1. Welcome and Apologies 2. Apologies- Brooke and Bess 		
Agenda Item	Discussions	Actions
Nick- Acceptance of previous minutes	Positive feedback about the Leadership newsletter Suggested that Year 6 'take over' a newsletter.	Nicole to inform parents of attendance protocols in week 4 newsletter. Adjustments made to Annual Report Positive feedback about the Leadership newsletter
Annual Report	Adjustments to information- addition of specialist areas Wording of absentees adjusted	Complete To be uploaded to website and Schools online
Statement of Expectation	Nick has signed and this has been sent to the Director General for her signature.	Complete
Board Training	Nicole unwell and unable to attend Victoria and Adam attended	Are there other Board members who need to complete the training? Fran will investigate online training for Jessie.
Principal's Report: Instructional Coaching	Victoria and Anthea beginning coaching in early childhood – literacy and numeracy.	Schedule Instructional Coaching review for a term 4 meeting.

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	Documentation was presented, based in AITSL coaching documents. Staff chose to be part of the process. Starting with a small group of staff and then the process will grow. Creating school culture of expertise and open doors. A review of the process will be shared with the Board in Term 4.	
Business Plan 2024-2026	Process for new Business Plan Current plan is coming to an end. The new business plan will arise out of a consultative process. Staff feedback was gathered at the Term 2 SDD Collective Culture Consultancy will be supporting the School during the process. Kylie will work with staff, the Board, parents and students. The School is looking for 3 focus areas. The process will commence at SDD Term 3. Nicole would like to have the process completed early Term 1 2024.	Board will be advised of timing for session with Kylie at CCC. Plan to run Board session prior to parent session.
Martin: Website	Website- Discussion on guidelines and information available online The website is live and functional. It will be added to over time. School would like feedback from parents about what they would like included. The Welcome video that has been created was shared. Newsletters will be shared on the website. Discussion about how to direct parents to the website.	Suggestion: add term dates 2024 (will do once SDD dates are set). Look at the heaviest traffic and reconfigure based on website traffic. Image for faction crests needs to be found and added (or language changed). Ways to direct parents to website were discussed – link with newsletter. Staff to develop a website Acknowledgment of Country
Fran- Reports and Operational Matters Finances	Revenue is unchanged. Nature playground is progressing, it has been held up due to a wood shortage. <i>Focus areas</i> Outdoor learning environment – using the outdoor environment for curriculum learning opportunities (PP, 1 & 2). Using the oval for cooperative games. Additional classroom support – EA support Leadership – opportunities for teachers to lead	Query about the equipment in the top corner of the playground is being used. Is it the best use of the space? Speak to Marcus and children.
Other Business – 5 minutes - Any other business arising today?	nil	

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Next Board meeting –	Tuesday June 13 at 5:30pm	
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