

# Inglewood Primary School

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*N. Raffan*  
N. Raffan

## School Board Meeting Venue – Library IPS Tuesday June 13 2023 5.30 – 6.30pm

**Nicole - 2 minutes**

### **Acknowledgement of Country**

*I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people. It is a privilege to be here on Noongar country. I also acknowledge the contributions of all Australians to the education of all children and people in this country we all live in and share together – Australia.*

- 1. Welcome and Apologies**
2. Apologies- Amy, Pete

<b>Agenda Item</b>	<b>Discussions</b>	<b>Actions</b>
<b>Nick- Acceptance of previous minutes</b>	Acknowledgement of Country  Minutes were presented.	Minutes were accepted
<b>Principal's Report:</b>	Learning environment improvements – Fran and Nicole are getting quotes. Finish Early childhood space and undercover area. Present possible options to community. School has budget plus a possible P&C fundraising focus.  Quad area is a Department focus. IPS is on the list.  Workforce planning– Processes have begun, 6-month process. Staff have received a form to submit. When the forms are collated the leadership team will meet and identify recruitment gaps. Teacher leadership will be a focus area.  Recruitment – ad went up today. There are staff shortages across the education sector. The current pool is exhausted.	

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	<p>Kids Co – Fran and Nicole meet with Kids Co regularly plus written updates. Improvements to the undercover areas will support this service. The OSC licence is up for renewal every 2 years. This is a renewal year. The licence can go to tender, or Kids Co can have a 2 year renewal. Kids Co are one of the only services that will provide the K/PP bus service. Propose that the fee that Kids Co pay is increased this will not impact fees to parents. Discussion about service currently provided. Kids Co have a consistent area manager and a new leader. Numbers are capped based on size of the undercover area. More areas are available during School holidays to increase numbers.</p>	<p>Motion: To renew the licence for 2 years with an increased fee. Passed</p> <p>Fran will contact Kids Co to renew their licence for a further 2 year period.</p>
<p><b>Business Plan Reflection Martin</b></p>	<p>Staff Reflection                  SDD Term 2, 2023 the staff reflected on the current Business plan priorities and how we are tracking. The reflection will inform the next Business Plan and School review.                  This document will guide conversations around the new Business plan. Areas for focus have been identified for the next 6 months – ABE and STEM.</p>	
<p><b>School Development Day Term 3 Nicole</b></p>	<p>School Development Day Agenda for new Business Plan                  Team Leaders have discussed the Agenda in their meetings, indicated a need to focus on culture and big picture thinking, this is reflected in the revised agenda. The outcome of the day will be for key pillars to be identified and then taken to stakeholders. All staff are involved in the process. Students from across the school will be involved. Models for parent engagement were discussed – Open Board Meeting, morning tea etc. it will be facilitated by Kylie (external consultant)</p>	

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<p><b>Fran- Reports and Operational Matters</b> Finances</p>	<p>On track to meet our minimum spend requirements.</p> <p>Personal Items List -this is reviewed every 2 years. It can be put out to tender. The Board have requested that it is put out to tender.</p> <p>P&amp;C voluntary contribution – P&amp;C would like to see this levy remain. It has funded many items for students. Contribution was originally intended to replace parent contributing their time. When it was initially proposed it was not approved by the Board. The Board has concerns about how the voluntary contribution was promoted. The voluntary contribution is not followed up by the School. The importance of community involvement was discussed and volunteering time. Families unable to meet any School financial costs are supported confidentially.</p>	<p>Fran will get tenders for the Personal Items List.</p> <p>Voluntary Contribution has been approved by the Board as an ongoing part of the Personal Items list.</p> <p>The wording on the website and Personal Items list will be reviewed.</p>
<p><b>Other Business – 5 minutes</b> - Any other business arising today?</p>	<p>Nature Play – opening in Week 3 Term 3. There will be an event, community members that have been involved with fundraising will be invited.</p> <p>PP/K site – Nicole has met with the Department; discussions are taking place and the Department are aware of the community's views. The Department are liaising with both councils on suitable sites.</p> <p>Mt Lawley network are currently working on a plan for 80 Kindergarten children across the network that are currently not able to access a Kindergarten place.</p> <p>Choir shirt – the P&amp;C would like to have a Choir shirt. The P&amp;C are seeking further consultation.</p>	
<p>Next Board meeting –</p>	<p>August 8</p>	