

# Inglewood Primary School

An Independent Public School

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## 2025 Kindergarten application (born before 30 June 2021)

Inglewood Primary School is a local intake school and under the enrolment policy guidelines children whose place of residence is within the local area for six months into the academic year can complete an application form for enrolment. We are taking these applications from **Monday 17 June until the Friday 19 July 2024**.

If you live outside our boundaries we recommend you apply for your local school, as in recent years we have not been able to offer places to students out of area.

## Step 1 – all applications are to be lodged by Friday 17 July 2024

Parents first lodge an application using the Enrolment Pack A with the school (this can be downloaded from the enrolments page of our website). Please ensure you have used the checklist included in this application, this will avoid you needing to resubmit your application. Applications **are not accepted** until all required information is presented. The following **original documentation** is required at time of lodging the application:

- **Three (3)** original items of proof of residence from the following.
  - Proof of ownership of property (current Water Rates)
  - If you are renting, we require a lease agreement valid for **3** months into the school year for 2024. You may lodge your applications but it will not be confirmed until we have this confirmation.
  - A current Utilities account (Alinta, Synergy etc or a connection notice)
- Child's birth certificate or passport with visa details
- Current AIR history statement, dated within 2 months of application. These are available
  - through [Medicare Online Services on the myGov website](#),
  - by [requesting a statement](#) to be sent in the mail,
  - by calling the Immunisation Register on 1800 653 809.
- Family Court Orders or Parenting plans registered with the Family Court
- Medical Information - any special medical care plans (ie. asthma, anaphylactic, disability)

## Step 2

When all the relevant information has been collected it is submitted to the school for the Principal to approve enrolment and check with our network schools for duplicate enrolments and out of area enrolments. The school has three weeks to complete this process. If your enrolment Part A is accepted a letter will be sent inviting you to come to the school office and complete Part B of the Enrolment Pack. This will take place from **in Ausut 2024**. Attached with your letter will be information regarding a preference for kindergarten days due to work commitments.

## Step 3

In **early October** we will send out our kindergarten enrolment package. This will include information regarding the students group, starting days, personal items list, parent meeting dates and any other relevant information.

Please use the following documents from our Enrolment webpage to complete your application.

- Enrolment Pack Part A
- Inglewood PS Boundary Map
- When can my child start school?

For further information, please contact the school office during business hours Monday to Friday, 8.00am to 4.00pm on 9223 9900.